



## AVANTI RESTAURANT SOLUTIONS IS HIRING AN ACCOUNTS RECEIVABLE SPECIALIST

Are you looking for a work environment where you can collaborate with other colleagues who are genuine and have a drive to succeed? Are you excited to learn from those around you to become a dynamic and integral part of a growing department? Would you enjoy expanding your professional experience in Accounts Receivable? If this resonates with you, please apply at Avanti Restaurant Solutions for the position of Accounts Receivable Specialist.

Avanti Restaurant Solutions, a successful, privately held, \$50M company, is looking for an Accounts Receivable Specialist. Responsible for working within a collaborative team, the Accounts Receivable Specialist role will support the Accounts Receivable side of the Accounting Department.

Please apply if you have the following skills:

- Ability to interact in a professional manner on both the phone and via email with delinquent customers to collect on overdue accounts
- Outstanding organizational and time management skills
- Excellent verbal and written communications skills
- Great attention to detail
- Critical thinking and analysis
- Ability to learn software, financial and otherwise, quickly

Day to Day Responsibilities:

- Own full cycle of AR
  - Billing/Dunning Campaign
  - Collections
  - Cash Forecasting
- Project & Order Billing Maintenance
  - Identify errors, reconcile, and make appropriate corrections
- Customer Management
  - Account Setup
  - External Requests
  - Statements
- Deposit and record checks

Preferred Qualifications:

- 3-5 years accounting experience
- NetSuite experience
- Bachelors in Business Administration

Required Qualifications:

- 2+ years accounting experience

This is a full-time, non-exempt position.

Compensation: \$24 - \$32/ Hour, plus benefits.

Benefits offered: Medical, Dental, Vision, 401k, 401k match, PTO, and company sabbatical

Location: Costa Mesa, CA

Please send resumes to [ecambe@avanticorporate.com](mailto:ecambe@avanticorporate.com) or apply at [AvantiCorporate.com](http://AvantiCorporate.com) under "Contact" and "Careers".